



IHS Markit™

PEPP 2018

26th Annual Polyethylene/Polypropylene
Chain Global Technology & Business Forum
26-28 June 2018 | Düsseldorf, Germany



VENUE INFORMATION

Question: **Where is the event this year?**

Answer: The Radisson Blu Scandinavia Hotel Düsseldorf is the official host hotel to PEPP 2018:

Radisson Blu Scandinavia Hotel Düsseldorf
Karl-Arnold-Platz 5, 40474 Düsseldorf, Germany
+49 211 45530

Question: **Do I need to make my own hotel reservation?**

Answer: Yes. Once you register, you will receive a confirmation email along with details for booking your hotel accommodations at the Radisson Blu Scandinavia Hotel Düsseldorf.

Please book as soon as possible as rooms tend to sell-out quickly.

HOTEL CUTOFF DATE: TUESDAY, 15 MAY 2018

Hotel Rates:

Standard Single occupancy: EUR 179.00

Standard Double/Twin occupancy: EUR 199.00

Rates stipulated above are per room and night, including breakfast, high-speed Wi-Fi, VAT and service charges.

Check-in Time: 3:00pm | Check-out Time: 12:00pm

REGISTRATION

Question: **What are the registration fees and how can I register?**

Answer: Registration fees for PEPP 2018 are:

Pass Type	Before April 26	Standard Price
Conference Only	EUR 1,300	EUR 1,600
Workshop Only	EUR 1,400	EUR 1,400
Conference + Workshop	EUR 2,700	EUR 3,000

* 19% VAT will be added to all registration passes.

Registration is open now. [Click here to register](http://www.cvent.com/d/vtqrrd/4W) or paste this URL in your browser: <http://www.cvent.com/d/vtqrrd/4W>

Question: **Is VAT included in registration fees?**

Answer: NO, additional 19% VAT will be added to all registration passes.

Question: **Are group discounts available?**

Answer: Yes. Please contact:

Lynn Urban
Sales Manager, Events
Lynn.Urban@ihsmarkit.com
1 877 413 5187 (US only)
+1 303 397 2801 (outside US)

Question: **What forms of payment are accepted for registration?**

Answer: CREDIT CARD (Visa, American Express and MasterCard)

BANK TRANSFER - you will receive instructions for paying by bank transfer with your e-invoice.

Invoice due date is Tuesday, 12 JUNE 2018.

If you register after the payment due date, only credit card payment will be accepted.

All payments must be PAID IN FULL before the start of the conference. You will not be granted access to the conference with a balance due.

For additional support please contact the PEPP team at plastic.events@ihsmarkit.com.

Question: **How do I receive an invoice/paid receipt after registering?**

Answer: Once you have registered for the conference, you will receive an e-invoice/receipt (if you paid in full) to the email address provided when you registered.

To obtain a PDF version of your invoice/paid receipt, login to your registration here and enter your confirmation number and email address.

Once you're login, click on the "Print Invoice" button under the "Confirmation & Invoice" tab.

For additional support please contact the PEPP team at plastic.events@ihsmarkit.com

Question: **How do I know if my registration was submitted? Will I receive a confirmation?**

Answer: A confirmation message will be sent to the email address provided when you registered. Please check your spam folder if you do not receive this confirmation.

If you have not received confirmation within two business days, please contact the PEPP team at plastic.events@ihsmarkit.com.

Question: **How do I receive my materials and credentials on-site?**

Answer: Check in at the PEPP registration desk with your government issued photo identification.

Question: **How do I modify my registration or add a session or a workshop?**

Answer: Please contact the PEPP team at plastic.events@ihsmarkit.com. Please include your confirmation number with your request.

Question: **If I am unable to attend, what is the cancellation policy?**

Answer: [Click here](#) to review the terms and conditions that you accepted during the registration process.

Note that IHS Markit does not provide refunds for cancellations. You may provide a substitution for your registration limited to another colleague from your organization, subject to IHS Markit approval.

Substitutions: If any delegate is unable to attend we will accept a substitute delegate at no extra cost within 48 hours before the event with notice in writing to plastic.events@ihsmarkit.com.

Question: **Is reserved seating available at the conference?**

Answer: No. Seating at all sessions and meals is first-come, first-served.

Question: **What is the conference dress attire?**

Answer: Business attire is suitable for all sessions including workshops.
Business attire is suitable for all evening receptions.

TRAVEL

Question: **How do I request a letter of invitation for my visa application?**

Answer: To request a letter of invitation for a visa, please contact PEPP team at plastic.events@ihsmarkit.com with the following details:

- Full Name as it appears on your Passport
- Passport Number and Expiration Date
- Date of Birth (month/day/year) and Nationality
- Gender (male or female)
- Job Title
- Company Name
- Visa Office Location (country)
- Arrival/Departure Dates and Entry Location
- Embassy Address to which the invitation should be sent

Only registered delegates who have PAID IN FULL or have proof of payment in process will be issued a letter of invitation.

If you currently have an outstanding balance due, please provide documented proof of payment or payment in process and send it with the personal details listed above to plastic.events@ihsmarkit.com.

Note: IHS Markit is prohibited from issuing invitation letters to residents of sanctioned countries including Crimea Region of the Ukraine, Cuba, Iran, North Korea, and Syria. Other sanctions may apply.

Please allow up to 5 business days for your letter to be processed.

AGENDA/PRESENTATIONS

Question: **Will the presentation slides be available?**

Answer: Training Workshops presentations taking place on 26th June will only be available onsite as hardcopies. PEPP conference presentations taking place on 27th June and 28th June will be made available for download through the conference mobile app.

PEPP printed course materials will not be available onsite. However, we will provide wireless internet for you to access the agenda, delegate list with networking tool, speaker biographies, presentations and much more.

Please remember to bring your internet-ready laptop, tablet or mobile devices to ensure you are getting the most accurate and up-to-date materials. IHS Markit staff will be onsite to assist you with downloading the mobile app.

PARTNERSHIP

Question: **How can I become a conference partner?**

Answer: Learn more about partnering with IHS Markit at PEPP 2018, contact:

Ben Kinberg
Partnership Opportunities
+1 212 425 8116

Ben.kinberg@ihsmarkit.com

ATTENDEES

Question: **Who attends the PEPP?**

Answer: Learn more about our attendees, see our [2017 attendees list](#)

MOBILE APP

Question: **What is the conference mobile app and how can I use it?**

Answer: Registered delegates will have exclusive use of a conference mobile app to network with fellow delegates, set up appointments, view the latest updated agenda, preview presentation slides, create customized schedules, see the product expo map, and much more.

Printed course materials will not be available onsite. However, we will provide wireless internet for you to access the agenda, delegate list with networking tool, speaker biographies, presentations and much more.

Please remember to bring your internet-ready laptop, tablet or mobile devices to ensure you are getting the most accurate and up-to-date materials. IHS Markit staff will be onsite to assist you with downloading the mobile app.

ONSITE

Question: **Will Wi-Fi be available onsite?**

Answer: Yes, Wi-Fi will be available at the Radisson Blu Scandinavia Hotel Düsseldorf for all registered attendees.

Check in at the PEPP registration desk for instructions on how to access.